

## Minutes of the AGM on Thursday 10 July 2014 at 7pm

Present: Geoff Brown (Chairman)  
Reay Elliot  
Pat Grisdale  
Monica Shamdas  
John Reeder  
Louise Speke

Apologies: Cllr Mike Markham, Cllr Douglas Mills, Cllr Susan O'Brien, Andy Boeckstaens, Carys Walker (Council adviser)

Abbreviations: FOSP – Friends of Shenley Park  
LBH – London Borough of Hillingdon  
RMCC - Ruislip Manor Chamber of Commerce

### ACTION

#### 1. Welcome and introduction of Guests

The Chairman welcomed everyone to the meeting and advised that the meeting would be in two parts, the first being the formal AGM.

#### 2. Apologies

Apologies from Cllr Mike Markham, Cllr Douglas Mills, Cllr Susan O'Brien, Andy Boeckstaens, Carys Walker (Council adviser) were noted and accepted.

#### 2. Minutes of meeting on 27.6.2013

Subject to Reay Elliot being added as an attendee, the minutes were approved.

#### 3. Chairman's Report

The Chairman reported that since our last AGM a number of objectives had been achieved with the completion of the flower garden and seating area adjacent to the Shenley Avenue entrance. The newly installed CCTV had certainly helped to minimise anti-social behaviour in the park with 24 hours surveillance.

The FOSP await anxiously the outcome of the Green Flag Inspection which took place in June this year, which if successful will be another huge success for the FOSP and the LBH Green

Spaces team. The Chairman placed on record thanks from the FOSP to the Green Spaces team who have worked tirelessly to get the park up to scratch prior to the inspection.

The FOSP continues to enjoy good working relationships with Cllr's Markham, Mills and O'Brien who have been instrumental in promoting the group's activities throughout the park. Likewise the FOSP continues to benefit from the support and co-operation given by the Green Spaces team under the leadership of Andy Boeckstaens.

Regular action days had been arranged throughout the year to maintain the new flower beds and seating area together with the planting of new shrubs and litter removal. A tidy up of the Wild Flower Meadow had been undertaken as it had become a little overgrown with weeds and was overtaking the poppies planted by the Green Spaces team earlier in 2014. The committee continues to engage with local residents to further discover new ideas which will enhance the overall experience of the visiting the park.

Furthermore the FOSP continues to encourage residents to be given a sense of ownership and to be the FOSP's eyes and ears to try and minimise ongoing problems of anti-social behaviour within the park

Raising the profile of the group continues as a major objective by participating in the recent Ruislip Manor Fun Day together with the creation of a website with regular updates of the FOSP's activities. A publicity leaflet had been produced and circulated in the local area.

Like most voluntary organisation the existence of the FOSP is solely dependent on help from the surrounding community as the FOSP is always looking for new volunteers to help with the regular action days and future projects in the park. Recruitment of new volunteers is essential for the survival of the FOSP to enable it to achieve the new projects it hoped to undertake.

Finally the Chairman thanked the members of the Executive Committee, Louise Speke, Pat Grisdale and Monica Shamdas who have worked tirelessly to achieve the FOSP objectives for a very satisfactory year.

The Chairman added that the more alert would have noticed that the goal post is missing. The Chairman had asked for it not to be reinstalled as Chairman is actively seeking to get artificial turf to be installed under the goal area at the same time. The Chairman had approached Wealdstone FC at the Fun Day but they were not receptive to the idea sponsoring the park and providing some artificial turf. The Chairman now has contact details for QPR FC who are community minded and it was hoped more willing to assist.

The Chairman invited questions on his report.

A question was raised about the CCTV in the park and whether this

meant that the park was not locked. This was dealt with under outstanding action items.

#### **4. Treasurer's Report**

The Treasurer gave her report on the past financial year from 27 June 2013. She reported that the accounts presented had been audited.

The primary source of income had arisen from the sale of childrens' novelties made by the FOSP at three Ruislip Manor 'Fun Days' organised by the RMCC and LBH. This amounted to £200.90. A further £50 had been donated by a sponsor, the 'Twin Boys' restaurant in Ruislip Manor. A small amount of interest was earned on the FOSP Building Society account brought the total income amount for the year to £251.33.

Expenditure amounted to £174.77, comprising the printing of FOSP publicity leaflets, the purchase of plants for the park flower beds and photocopying.

Chair

Income over Expenditure for the year thus amounted to £76.56.

The balance of FOSP funds amounts to £554.87 including cash and the funds held in the Building Society account.

Details are recorded on the associated Financial Balance Sheet.

There are some outstanding debts to be paid but these amounts had still to be confirmed.

The Chairman questioned how the FOSP could justify to LBH how the £500 received for publicity materials was spent. There was as discussion as to how this could be done. It was suggested that although the expenditure was detailed in the accounts, there should be a separate record detailing the expenditure on publicity material showing the balance of the £500. The Chairman would e-mail Carys Walker to check whether this was required and would be sufficient. It was agreed that this would be discussed by the executive committee.

#### **5. Election of Officers**

The Chairman announced that the election of the Committee would now take place.

Louise Speke took over as Chair to enable the election of the Chairman.

- Chair – the nomination for Chair was Geoff Brown. His election as Chair was proposed by Pat Grisdale and seconded by Reay Elliot. Geoff Brown was duly elected as Chair on a show of hands.

The Chairman resumed his role.

- Vice-Chair – there had been no nominations for Vice-Chair so this role would remain vacant.
- Secretary - the nomination for Secretary was Louise Speke. Her election as Secretary was proposed by Geoff Brown and seconded by Pat Grisdale. Louise Speke was duly elected as Secretary on a show of hands.
- Treasurer - the nomination for Treasurer was Pat Grisdale. Her election as Chair was proposed by Geoff Brown and seconded by Louise Speke. Pat Grisdale was duly elected as Treasurer on a show of hands.
- Committee members – there were a nomination from Monica Shamdas to join the committee. Her election to the committee was proposed by Pat Grisdale and seconded by Louise Speke. Monica Shamdas was duly elected to the Committee on a show of hands

The Chairman expressed his thanks on behalf of the FOSP to Reay Elliot who had distributed leaflets to homes and was vigilant as to what was happening in park.

#### **6. Any other business**

There was no other business.

#### **7. Date of next Annual General Meeting**

It was agreed that this would take place on either 18 June or 9 July 2015. The date would be confirmed when the dates of the Council meetings had been checked so that the councillors could be present.

All to note